S1.40/5:987/3

United States Department of State

Key Officers of Foreign Service Posts

Guide for Business Representatives

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September 1987

It is most important that correspondence to a Foreign Service post be addressed to a section or position rather than to an officer by name. This will eliminate delays resulting from the forwarding of official mail to officers who have transferred. Normally, correspondence concerning commercial matters should be addressed simply "Commercial Section" followed by the name and correct mailing address of the post. (Samples of correct mailing addresses appear on page viii.)

DEPARTMENT OF STATE

Publication 7877

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FOREIGN AFFAIRS INFORMATION MANAGEMENT CENTER

Publishing Services Division

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KEY OFFICERS OF FOREIGN SERVICE POSTS

Guide for Business Representatives

The Key Officers Guide lists key officers at Foreign Service posts with whom American business representatives would most likely have contact. All embassies, missions, consulates general, and consulates are listed.

At the head of each U.S. diplomatic mission are the **Chief of Mission** (with the title of *Ambassador, Minister or Charge d'Affaires)* and the *Deputy Chief of Mission.* These officers are responsible for all components of the U.S. Mission within a country, including consular posts.

At larger posts, *Commercial Officers* represent U.S. commercial interests within their country of assignment. Specializing in U.S. export promotion, Commercial Officers assist American business through: arranging appointments with local business and government officials, providing counsel on local trade regulations, laws, and customs; identifying importers, buyers, agents, distributors, and joint venture partners for U.S. firms; and other business assistance.

At smaller posts, U.S. commercial interests are represented by ***EconomicCommercial Officers*** who also have economic responsibilities.

Financial Attaches analyze and report on major financial developments and their implications for U.S. policies and programs.

Political Officers analyze and report on political developments and their potential impact on U.S. interests.

Labor Officers follow the activities of labor organizations and can supply information on wages, nonwage costs, social security regulations, labor attitudes toward American investments, etc.

Consular Officers extend to U.S. citizens and their property abroad the protection of the U.S. Government. They maintain lists of local attorneys, act as liaison with police and other officials and have the authority to notarize documents. The Department recommends that business representatives residing overseas register with the consular officer; in troubled areas, even travelers are advised to register.

The *Administrative Officer* is responsible for the normal business operations of the post, including purchasing for the post and its commissary.

Regional Security Officers are responsible for providing physical, procedural, and personnel security services to U.S. diplomatic facilities and personnel; their responsibilities extend to providing in-country security briefings and threat assessments to business executives.

Scientific Attaches follow scientific and technological developments in the country.

Agricultural Officers promote the export of U.S. agricultural products and report on agricultural production and market developments in their area.

The *AID Mission Director* is responsible for AID programs, including dollar and local currency loans, grants, and technical assistance.

The *Public Affairs Officer* is the post's press and cultural affairs specialist and maintains close contact with the local press.

Business representatives planning a trip overseas should include in their preparations a visit or telephone call to the nearest U.S. Department of Commerce District Office. The District Office can provide extensive information and assistance as well as a current list of legal holidays in the countries to be visited. If desired, the District Officer can also provide advance notice to posts abroad of the representative's visit.

The Department of State, Office of Security, can also provide current data on the security situation to interested persons planning trips abroad. American business representatives desiring this information should contact the Diplomatic Security Service, Overseas Support Programs Division (202) 647-3122.

Some of the services jointly provided by the Departments of State and Commerce to U.S. business firms interested in establishing a market for their products, or expanding sales abroad, include;

—The Trade Opportunities Program (TOP) that provides specific export sales leads of U.S. products and services;

—World Traders Data Report (WTDR) that provides detailed financial and commercial information on individual firms abroad upon request from U.S. companies;

—Agent Distributor Service (ADS) that helps U.S. firms find agents or distributors to represent their firms and market their products abroad; and

—Information about foreign markets for U.S. products and services and U.S.-sponsored exhibitions abroad in which American firms can participate and demonstrate their products to key foreign buyers.

In all matters pertaining to foreign trade, the nearest U.S. Department of Commerce District Office should be your first point of contact. Foreign trade specialists at these facilities render valuable assistance to U.S. business representatives engaged in international commerce.

For additional information about Foreign Service assistance to American business overseas, or for specialized assistance with unusual commercial problems, you are invited to visit, telephone, or write the Business and Export Assistance Division of the Office of Commercial, Legislative, and Public Affairs, U.S. Department of State, Washington, D.C. 20520. Telephone (202) 647-8988.

DEPARTMENT OF COMMERCE DISTRICT OFFICES

ALABAMA

Birmingham—Suite 200-201, 908 S. 20th St. 35205; Tel (205) 254-1331

ALASKA

Anchorage—701 C St., P.O. Box 32, 99513; Tel (907) 271-5041

ARIZONA

Phoenix—Federal Bldg., U.S. Courthouse, Room 3412, 230 N. First Ave., 85025; Tel (602) 261-3285

ARKANSAS

Little Rock—Suite 635, Savers Fed. Bldg., 320 W. Capitol Ave. 72201; Tel (501) 378-5794

CALIFORNIA

San Francisco—Fed. Bldg., Box 36013, 450 Golden Gate Ave. 94102; Tel (415) 556-5860

Los Angeles—Rm. 800, 11777 San Vicente Blvd. 90049; Tel (213) 209-6707

San Diego—P.O. Box 81404 92138; Tel (619) 293-5395

Santa Ana—116-A W. 4th St. 92701; Tel (714) 836-2461

San Jose—111 W. St. John St, Rm. 424, 95113; Tel (408) 291-7648

COLORADO

Denver—Rm. 119, U.S. Customhouse, 721 - 19th St. 80202; Tel (303) 844-3246

CONNECTICUT

Hartford—Rm. 610-B, Fed.Off. Bldg., 450 Main St. 06103; Tel (203) 722-3530

FLORIDA

Miami—Suite 224, Fed. Bldg, 51 S.W. First Ave. 33130; Tel (305) 536-5267

Clearwater—128 N. Osceola Ave. 33515; Tel (813) 461-0011

Jacksonville—3 Independent Dr. 32202; Tel (904) 791-2796

Orlando—75 E. Ivanhoe Blvd.,32804 ; Tel (305) 425-1234

Tallahassee—Collins Bldg., Rm 401, 32304; Tel (904) 488-6469

GEORGIA

Atlanta—Suite 504, 1365 Peachtree St. NE. 30309; Tel (404) 881-7000

Savannah—27 East Bay St., P.O. Box 9746, 31412; Tel (912) 944-4204 ext. 204

HAWAII

Honolulu—4106 Fed. Bldg., P.O. Box 50026, 300 Ala Moana Blvd. 96850; Tel (808) 546-8694

IDAHO

Boise (Denver Dist.)—Statehouse, Rm. 113, 83720; Tel (208) 334-2470

ILLINOIS

Chicago—1406 Mid Continental Plaza Bldg., 55 E. Monroe St. 60603; Tel (312) 353-4450

Palatine—Algonquin & Roselle Rd., 60067; Tel (312) 397-3000, ext 532

Rockford—515 N. Court St., P.O. Box 1747, 61110-0247; Tel (815) 987-8100

INDIANA

Indianapolis—357 U.S.Courthouse & Fed. Off. Bldg., 46 E. Ohio St. 46204; Tel (317) 269-6214

IOWA

Des Moines—817 Fed. Bldg., 210 Walnut St. 50309; Tel (515) 284-4222

KANSAS

Wichita (Kansas City Dist.)—River Park Pl., Suite 565, 727 N. Waco, 67203; Tel. (316) 269-6160

KENTUCKY

Louisville—601 W. Broadway, Rm. 636, U.S. Post Office and Court House Bldg. 40202; Tel (502) 582-5066

LOUISIANA

New Orleans—432 International Trade Mart, No. 2 Canal St. 70130; Tel (504) 589-6546

MAINE

Augusta (Boston Dist.)—1 Memorial Circle, Casco Bank Bldg. 04330; Tel (207) 622-8249

MARYLAND

Baltimore—415 U.S. Customhouse, Gay & Lombard Sts. 21202; Tel (301) 962-3560

Rockville—101 Monroe St., 15th Fl., 20850; Tel (301) 251-2345

MASSACHUSETTS

Boston—10th Fl., 441 Stuart St. 02116; Tel (617) 223-2312

MICHIGAN

Detroit—445 Fed. Bldg., 231 W. Lafayette 48226; Tel (313) 226-3650

Grand Rapids—300 Monroe NW., Rm. 409, 49503; Tel (616) 456-2411

MINNESOTA

Minneapolis—108 Fed. Bldg., 110 S. 4th St. 55401; Tel (612) 349-3338

MISSISSIPPI

Jackson—Jackson Mall Office Ctr., Suite 3230, 300 Woodrow Wilson Blvd. 39213; Tel (601) 960-4388

MISSOURI

St. Louis—120 S. Central Ave. 63105; Tel (314) 425-3302/4

Kansas City—Rm. 635, 601 E. 12th St. 64106; Tel (816) 374-3142

NEBRASKA

Omaha—Empire State Bldg.,1st Fl., 300 S. 19th St. 68102; Tel (402) 221-3664

NEVADA

Reno—1755 E. Plumb Lane, Suite 152, 89502; Tel (702) 784-5203

NEW JERSEY

Trenton—Capitol Plaza, 8th Fl., 240 W. State St. 08608; Tel (609) 989-2100

NEW MEXICO

Albuquerque—517 Gold S.W., Suite 4303, 87102; Tel (505) 766-2386

NEW YORK

Buffalo—1312 Fed. Bldg.,111 W. Huron St. 14202; Tel (716) 846-4191

Rochester—121 East Ave., 14604; Tel (716) 263-6480

New York—Rm. 3718, Fed. Off. Bldg., 26 Fed. Plaza, Foley Sq. 10278; Tel (212) 264-0634

NORTH CAROLINA

Greensboro—203 Fed.Bldg., 324 W. Market St., P.O. Box 1950, 27402; Tel (919) 378-5345

Raleigh—Dobbs Bldg., Rm. 294, 430 N. Salisbury St., 27611; Tel (919) 755-4687

OHIO

Cincinnati—9504 Fed. Off. Bldg., 550 Main St. 45202;Tel (513) 684-2944

Cleveland—Rm. 600, 666 Euclid Ave. 44114; Tel (216) 522-4750

OKLAHOMA

Oklahoma City—4024 Lincoln Blvd. 73105; Tel (405) 231-5302

Tulsa—440 S. Houston St., 74127; Tel (918) 581-7650

OREGON

Portland—Rm. 618, 1220 SW. 3rd Ave. 97204; Tel (503) 221-3001

PENNSYLVANIA

Philadelphia—9448 Fed. Bldg., 600 Arch St. 19106;Tel (215) 597-2866

Pittsburgh—2002 Fed. Bldg.,1000 Liberty Ave. 15222; Tel (412) 644-2850

PUERTO RICO

San Juan (Hato Rey)—Rm. 659, Fed. Bldg. 00918; Tel (809) 753-4555, ext. 555

RHODE ISLAND

Providence (Boston Dist.)— 7 Jackson Walkway, 02903;Tel (401) 277-2605, ext. 22

SOUTH CAROLINA

Columbia—Strom Thurmond Fed. Bldg., Suite 172,1835 Assembly St. 29201; Tel (803) 765-5345

Charleston—17 Lockwood Dr. 29401; Tel (803) 724-4361

Greenville—P.O. Box 5823, Station B, 29606; Tel (803) 235-5919

TENNESSEE

Nashville—Suite 1427, One Commerce Pl., 37239; Tel (615) 251-5161

Memphis—3876 Central Ave. 38111; Tel (901) 521-4826

TEXAS

Dallas—Rm. 7A5, 1100 Commerce St. 75242; Tel (214) 767-0542

Austin—P.O. Box 12728, Capitol Station, 78711; Tel (512) 472-5059

Houston—2625 Fed. Courthouse Bldg., 515 Rusk St. 77002; Tel (713) 229-2578

UTAH

Salt Lake City—U.S. Courthouse, 350 S. Main St. 84101; Tel (801) 524-5116

VIRGINIA

Richmond—8010 Fed. Bldg., 400 N. 8th St. 23240; Tel (804) 771-2246

WASHINGTON

Seattle—Rm. 706, Lake Union Bldg., 1700 Westlake Ave. N. 98109; Tel (206) 442-5615

Spokane—P.O. Box 2170, 99210; Tel (509) 838-8202

WEST VIRGINIA

Charleston—3000 New Fed. Bldg., 500 Quarrier St. 25301; Tel (304) 347-5123

WISCONSIN

Milwaukee—Fed. Bldg., U.S. Courthouse, 517 E. Wisconsin Ave. 53202; Tel (414) 291-3473

POST INFORMATION AND SPECIAL NOTICES

POSTS OPENED – None

POSTS CLOSED – Bukavu, Zaire (C) closed and is no longer providing consular services.

POSTS CHANGED IN RANK, STATUS, ETC. – Douala, Cameroon (CG) was lowered to (C) on July 1, 1987.

BREAKDOWN OF POSTS AS OF September 15, 1987

Embassies (E)	*141
Branch Offices of Embassy (BO)	1
Missions (M); USUN (New York), USOAS (Washington), Berlin, USEC (Brussels), ICAO (Montreal), USNATO (Brussels), FODAG (Rome), USOECD (Paris), UNESCO (Paris), UNVIE (Vienna), and European Office of UN and Other IO (Geneva)	11
U.S. Interests Sections (USINT)	1
Consulates General (CG)	73
Consulates (C)	29
Total	**256
Consular Agencies (CA)	45

*This count reflects only those countries where the United States has an established physical Mission. An additional 12 countries have U.S. Ambassadors accredited to them but no physical Mission exists.

**Total post count does not include Consular Agencies (CA).

ACCEPTED FORMS FOR ADDRESSING MAIL

Posts with APO/FPO Numbers:

APO/FPO Address*

Commercial Section
American Embassy
FPO New York 09526-6210

International Address**

Commercial Section
American Embassy
P.O. Box 26431***
Manama, Bahrain

Posts without APO/FPO Numbers:

Diplomatic Pouch Address*

Commercial Section
Bern
Department of State
Washington, D.C. 20520-5110

(See page 79 for 9-digit ZIP Code explanation and listing)

International Address**

Commercial Section
American Embassy
Jubilaeumstrasse 93***
3005 Bern, Switzerland

NOTE: **Do not combine** any of the above forms (e.g.,international plus APO/FPO addresses). This will only result in confusion and possible delays in delivery. Mail sent to the Department for delivery through its pouch system for posts with APO/FPO addresses **cannot be accepted** and will be returned to the sender.

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*Use domestic postage.
**Use international postage.
***Use Street Address only when P.O. Box is not supplied.

AFGHANISTAN

KABUL (E), Wazir Akbar Khan Mina; Tel 62230-35, 62436; Workweek: Sunday–Thursday

CHG: Jon D. Glassman
DCM/CON: Edmund McWilliams, Jr.
POL: Robert H. Mills
ECO: David K. Schollenbager
ADM: Edward T. Paukert
RSO: C. Stephen Craigo (resident in New Delhi)
AID: Larry K. Crandall (resident in Islamabad)
IRS: Paul M. Hellmich (resident in Riyadh)

ALGERIA

ALGIERS (E), 4 Chemin Cheich Bachir Brahimi; B.P. Box 549 (Alger-Gare) 16000; Tel [21] (3) 601-425/255/186; Telex 66047; Workweek: Saturday–Wednesday

AMB: L. Craig Johnstone
DCM: Charles H. Brayshaw
POL: John W. Limbert
ECO: David R. Burnett
COM: Laron L. Jensen
CON: G. Gaye Maris
ADM: Walter Greenfield
RSO: Kevin P. O'Neil
ATO: Besa Kotati
PAO: C. Edward Bernier
ODA: Ltc Anthony D. DiLeonardo USA

ORAN (C), 14 Square de Bamako; Tel [21] (3) 334509 and 335499; Telex 22310 AMCONRN; Workweek: Saturday-Wednesday

PO: George S. Dragnich
CON: Jeri S. Guthrie-Corn

ANTIGUA AND BARBUDA

ST. JOHNS (E), FPO Miami 34054-3010; Tel [809] 462-3505/06; Telex 2140 USEMB

AMB: Paul A. Russo (resident in Bridgetown)
CHG: Robert W. DuBose, Jr.
POL/ECO: Marc Carlisle
CON: Leslie Ann Gerson
COM: Edward P. Kemp (resident in Bridgetown)
LAB: Charles R. Hare (resident in Bridgetown)
ADM: Annette J. Moore
RSO: William D. Armor (resident in Santo Domingo)
PAO: Frank Chiancone (resident in Bridgetown)
IRS: Ruth A. Beard (resident in Caracas)
AID: James S. Holtaway (resident in Bridgetown)

ARGENTINA

BUENOS AIRES (E), 4300 Colombia, 1425; APO Miami 34034-3130; Tel [54] (1) 774-7611/8811/9911; Telex 18156 USICA AR

AMB: Theodore E. Gildred
DCM: John A. Bushnell
POL: Robert C. Felder
ECO: Andrew D. Sens
COM: David S. Yonker
LAB: John J. La Mazza
CON: Thomas L. Holladay
ADM: Sandor Johnson
RSO: Edward F. Gaffney
SCI: William S. Tilney
AGR: J. Dawson Ahalt
PAO: Serban Vallimarescu
ODA: Col Charles N. Nielsen USAF
MILGP: Col John F. Murray USA
IRS: Lester H. Sweeting (resident in Sao Paulo)

AUSTRALIA

CANBERRA (E), Moonah PL., Canberra, A.C.T. 2600; APO San Fran 96404-7800; Tel [61] (62) 705000; Telex 62104 USAEMB

AMB: Laurence W. Lane, Jr.
DCM: Richard W. Teare
POL: Richard W. Baker III
ECO: Tain P. Tompkins
LAB: Louis F. Licht III
CON: James M. Roth
ADM: Paul Sadler
COM: Robert Taft (resident in Sydney)
MNL: Theodor Rumme
RSO: Robert A. Conrad
SCI: Russell A. La Mantia
AGR: James V. Parker
PAO: Wesley D. Stewart
ODA: Ltc C.T. Whitman USAF
IRS: Daniel Dietz

MELBOURNE (CG), 24 Albert Rd., South Melbourne, Victoria 3205; APO San Fran 96405-4140; Tel [61] (3) 697-7900; Telex 30982 AMERCON

CG: Frank C. Bennett, Jr.
COM: Donald L. Schilke
CON: Carman C. Williams
ADM: David W. Fulton
BPAO: George F. Forner

SYDNEY (CG), 36th FL., T&G Tower, Hyde Park Square, Park and Elizabeth Sts., Sydney 2000, N.S.W.; APO San Fran 96209-4150; Tel [61] (2) 264-7044; Telex 74223 FCSSYD

CG: John C. Dorrance
COM: Robert Taft
CON: Robert J. Chevez
ADM: Franklin D. English
BPAO: Robert J. Baker

PERTH (CG), 246 St. George's Ter., Perth, WA 6000; Tel [61] (9) 322-4466

CG: William H. Itoh
COM: William M. Yarmy
CON: Louis A. McCall
BPAO: John F. Cannon

BRISBANE (C), 383 Wickham Ter., Brisbane, Queensland 4000; Tel [61] (7) 839-8955

PO: Lewis R. Murray
DEP. COMMISS. GEN. for EXPO 88: David Seal

AUSTRIA

VIENNA (E), Boltzmanngasse 16, A-1091, Vienna; APO NY 09108-9900; Tel [43] (222) 31-55-11; Telex 114634; Consular Section: Gartenbaupromenade 2, 4th Floor, 1010 Vienna; Tel [43] (222) 51451

AMB: Ronald S. Lauder
DCM: Michael J. Habib
POL: Michael D. Sternberg
ECO: Charles Billo
COM: Arthur J. Reichenbach
LAB: John J. Feeney
CON: Thomas J. Rice
ADM: Harold E. Vickers
RSO: Timothy Fountain
AGR: James K. Freckmann
PAO: Tom O'Connor
ODA: Col James Ford USA
CUS: Roger S. Urbanski

U.S. EXPORT DEVELOPMENT OFFICE, A-1080 Vienna, Schmidgasse 14; Tel [43] (222) 31-55-11; Telex 116103

Director: Arthur Reichenbach

US MISSION TO INTERNATIONAL ORGANIZATIONS IN VIENNA (UNVIE), Obersteinergasse 11, A-1190 Vienna; Tel [43] (222) 36-31-52

US REP: Bruce K. Chapman
DCM: Norman H. Frisbie
ADM: Roderick C. Mackler
IAEA: Carlton R. Stoiber
UNIDO: Lucy Tamlyn
IAEA: Maurice J. Katz
SR SCI ADV: Theodore S. Sherr
POL ADV: Garett G. Sweany
NARC ADV: Louis E. Kahn

SALZBURG (CG), Giselakai 51, A-5020 Salzburg; Tel [43] (662) 28-6-01; Telex 63-31-64

CG: Herbert S. Malin

BAHAMAS

NASSAU (E), Mosmar Bldg., Queen St.; P.O. Box N-8197; Tel [809] 322-4753 thru 56; Telex 20-138 AMEMB NS138

AMB: Carol Boyd Hallett
DCM: John D. Whiting
POL/ECO/COM: Royal M. Wharton
CON: Cecil S. Richardson
LAB: Charles R. Hare (resident in Bridgetown)
ADM: Clarke W. Allard
RSO: George Mitchell (resident in Kingston)
PAO: Charles H. Dawson
IRS: James Rideoutte

BAHRAIN

MANAMA (E), Shaikh Isa Rd.; P.O. Box 26431; FPO NY 09526-6210; Tel [973] 714151; Telex 9398 USATO BN; Workweek: Saturday–Wednesday

AMB: Dr. Sam H. Zakhem
DCM: Charles L. Daris
POL: David Hale
POL/MIL: Ronald L. Faucher
ECO: Leonard J. Lange
COM: Stephen A. Good
CON: Anne Bodine
ADM: Lawrence S. Blackburn
RSO: David Bettis
ATO: Pitamber Devgon
PAO: John F. Burgess
FIN: John G. Ives (resident in Riyadh)
SAO: Col Larry R. Crumrine USAF
IRS: Paul M. Hellmich (resident in Riyadh)

BANGLADESH

DHAKA (E), Adamjee Court Bldg. (5th Fl.), Motijheel Commercial Area; G.P.O. Box 323, Ramna; Tel [88] (2) 237161–63, 235093–99, and 235081–89; Telex 642319 AEDKA BJ; Workweek: Sunday–Thursday

AMB: Willard A. DePree
DCM: John S. Brims
POL: A. Ellen Shippy
ECO/COM: Shirley E. Panizza
CON: Charles M. Parish, Jr.
ADM: G. Brent Olson
RSO: Gerald M. Dempsey
AGR: Lyle J. Sebranek (resident in New Delhi)
AID: Priscilla M. Boughton
PAO: David D. Grimland
ODA: Ltc Russell V. Olson, Jr. USA

BARBADOS

BRIDGETOWN (E), P.O. Box 302; Box B, FPO Miami 34054-3120; Tel [809] 436-4950 thru 7; Telex 2259 USEMB BG1 WB; Canadian Imperial Bank of Commerce Bldg., Broad Street, Bridegetown, Barbados

AMB: Paul A. Russo
DCM: Frank M. Fulgham
POL/ECO: Robert W. Beckham
ECO: Anthony C. Newton
CON: Luciano Mangiafico
COM: Stephen Helgesen (resident in Port-of-Spain)
LAB: Charles R. Hare
ADM: Ralph B. Hartwell
RSO: (Vacancy)
AGR: Lloyd Fleck (resident in Caracas)
AID: James S. Holtaway
PAO: Frank A. Chiancone
ODA: Ltc Douglas G. Bielenberg USA
MLO: Cdr Dean W. Schopp USN

BELGIUM

BRUSSELS (E), 27 Boulevard du Regent; B-1000 Brussels; APO NY 09667–7600; Tel [32] (2) 513-3830; Telex 846-21336

AMB: Geoffrey Swaebe
DCM: Ronald E. Woods
POL: Thomas H. Gewecke
ECO: Lange Schermerhorn
COM: James Winkelman
LAB: Raymond J. Gonzales
CON: Brian M. Flora
ADM: Earl W. Bellinger
RSO: John M. Swafford
AGR: Roger S. Lowen
PAO: Christopher Snow
DAO: Col Alan B. Phillips USA
ODC: Col Edward B. Sleeper USAF
FAA: Benjamin Demps, Jr.

US MISSION TO THE NORTH ATLANTIC TREATY ORGANIZATION (USNATO), Autoroute de Zaventem; B-1110 Brussels; APO NY 09667–5230; Tel [32] (2) 242-5280

US PERM REP: Amb. Alton G. Keel
DEP PERM REP/DCM: John C. Kornblum
DEF ADV: Laurence J. Legere
POL ADV: Robert T. Grey, Jr.
ECO ADV: Kenneth S. Yalowitz
PUB AFF ADV: Barry Fulton
ADM ADV: Col Henry M. Reed II

US MISSION TO THE EUROPEAN COMMUNITIES (USEC), 40 Blvd. du Regent; B-1000 Brussels; APO NY 09667–1030; Tel [32] (2) 513-4450; Telex 21336

AMB: Alfred H. Kingon
DCM: Michael E.C. Ely
POL COUNS: Joanna W. Martin
ECO COUNS: (Vacancy)
PUB AFF COUNS: G. Alfred Kennedy
AGR COUNS: Frank A. Padovano
CUSTOMS ATT: (Vacancy)
TRADE POL OFF: Mark Z. Orr
INDUST OFF: Alan R. Tousignant
LAB: Dan E. Turnquist
SCI/TECH AFF: Patricia A. Haigh

ANTWERP (CG), Rubens Center, Nationalestraat 5, B-2000 Antwerp; APO NY 09667–5240; Tel [32] (3) 225-0071; Telex 31966

CG: Thomas G. Martin
ECO/COM: James J. Porter
CON: Dan M. Miller
BPAO: (Vacancy)
POL: Alison Pentz

EUROPEAN LOGISTICAL SUPPORT OFFICE (ELSO - Antwerp), Noorderlaan 147, Bus 12A, B-2030 Antwerp; APO New York 09667-1046; Tel [32] (3) 542-4775; Telex 34964

DIR: Clifford W. Mecklenburg
DEP DIR: James O. Mazingo

SHAPE (Belgium) B-7010; APO NY 09088; Tel [32] (65) 445-000

POLAD: Herbert D. Gelber

BELIZE

BELIZE CITY (E), Gabourel Lane and Hutson St.; P.O. Box 286; Tel [501] 7161, 62, 63; Telex 213 AMCONSUL BZ

AMB: Geoffrey Swaebe
DCM: Keith Guthrie
POL: Leonard F. Scensny
ECO/COM: John Dyson
CON: Gerald R. Toney
ADM: Jacquelyn O. Briggs
LAB: Charles R. Hare (resident in Bridgetown)
RSO: Jerry P. Wilson (resident in Guatemala)
AID: Neboysha R. Brashich
AGR: Robert R. Anlauf (resident in Guatemala)
ODA: Ltc John D. Skidmore USA
MLO: Maj William C. David USA

BENIN

COTONOU (E), Rue Caporal Anani Bernard; B.P. 2012; Tel [229] 30-06-50

AMB: Walter E. Stadtler
ECO/COM: John G. Fox
CON: Nicholas Banks
ADM: Samuel A. Rubino
RSO: William G. Gaskill (resident in Lome)
AID: Mark Wentling (resident in Lome)
PAO: Thomas D. Gradisher
ATO: Alan Hemphill (resident in Lagos)

BERMUDA

HAMILTON (CG), Vallis Bldg., Front St., P.O. Box 325, Hamilton 5; AMCON FPO NY 09560-5300; Tel [809] 295-1342

CG: James M. Medas
CON: Lili Ming
LAB: Charles R. Hare (resident in Bridgetown)
ADM: Herbert T. Mitchell, Jr.
POL/ECO: David A. Denny
IRS: James Rideoutte (resident in Nassau)

BOLIVIA

LA PAZ (E), Banco Popular Del Peru Bldg., Corner of Calles Mercado and Colon; P.O. Box 425 La Paz; APO Miami 34032-3220; Tel [591] (2) 350251, 350120; Telex AMEMB BV 3268

AMB: Edward M. Rowell
DCM: David N. Greenlee
POL: James C. Cason
ECO/COM: Ralph M. Buck
LAB: Gregory L. Berry
CON: Gerald R. Lueders
ADM: Russell F. King
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IRS: Lester H. Sweeting (resident in Sao Paulo)
AGR: Gary C. Groves (resident in Lima)
AID: Reginald Van Raalte
PAO: James T. L. Dandridge
NAU: Donald J. Yellman
IAGS: Charles E.Klimicek
ODA: Ltc John R. Stell, USAF
MILGP: Col George H. Allport II USA

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BOTSWANA

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RSO: Robert J. Whigham (Acting
SCI: James W. Chamberlin
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PAO: Stanley A. Zuckerman
DAO: Bg William L. Hiner USA
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BRUNEI

BANDAR SERI BEGAWAN (E), P.O. Box 2991; Tel [673] (2) 29670; Telex BU 2609 AMEMB; Workweek: Monday–Thursday and Saturday

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COM: Thomas K. Roesch

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ALT US REP: John S. Jamison
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ECO/COM: Hugh I. Smith
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ADM: Robert L. Lane
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PAO: (Vacancy)

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PAO: James H. Williams
ODA: Ltc Mary A. Becka USA

CHILE

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ECO: Wendell L. Belew
COM: Richard R. Ades
LAB: Donald R. Knight
CON: William H. Barkell
ADM: E. Lloyd Davis
RSO: William H. Lamb
AGR: W. John Child
PAO: Marilyn McAfee
ODA: Capt. William M. Mickle USN
IRS: Lester H. Sweeting (resident in Sao Paulo)

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COM: Richard Johnston
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BPAO: John E. Lundin
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POL: Lawrence K. Robinson
ECO: Matthew P. Ward, Jr.
COM: Barbara Slawecki
CON: Keith Powell II
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*see Taiwan, page 69.

SHENYANG (CG), 40 Lane 4, Section 5, Sanjing St., Heping District; Box 45, FPO San Fran 96655-4110; Tel [86] (24) 290000; Telex 80011 AMCS CN

CG: John Froebe, Jr.
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CON: Charles A. Ray
ADM: Wade P. Leahy
BPAO: William G. Crowell

CHENGDU (CG), Jinjiang Hotel, 180 Renmin Rd., Chengdu, Sichuan; Tel. [86] (1) 24481; Telex ACGCH CN 60128

CG: William W. Thomas
POL: John Cook
ECO: (Vacancy)
CON: Mary F. Witt
ADM: John E. Witt
BPAO: Vallerie Steenson

COLOMBIA

BOGOTA (E), Calle 38, No. 8-61; APO Miami 34038-3030; Tel [57] (1) 285-1300/1688; Telex 44843

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ECO: John P. Spillane
COM: Peter T. Noble
CON: David L. Hobbs
LAB: Eduardo J. Baez
ADM: Christopher H. Swenson
RSO: Walter Sargent
AGR: Laurence R. Fouchs
PAO: Caroline Meirs Osterling
NAU: Arturo S. Macias
ODA: Col Manuel A. Granado-Diaz USA
AID: James F. Smith
MAAG: Col Manuel Torres USA

BARRANQUILLA (C), Calle 77 Carrera 68, Centro Comercial Mayorista; APO Miami 34038-3040; Tel [57] (5) 45-7088/7560; Telex 33482 AMCO CO

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COMOROS

MORONI (E), Boite Postale 1318; Tel 73-12-03; Telex 257 AMEMB KO

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CHG: Karl I. Danga
ADM/CON: William Carlson
DEF ATT: Richard Lockrem (resident in Antananarivo)
RSO: Steve Jacobs (resident in Nairobi)
PAO: Marilyn Hulbert (resident in Antananarivo)

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ECO: Alexander G. Andrews, Jr.
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PAO: Miriam Guichard
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RSO: Robert Nicholson
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AID: Daniel A. Chaij
PAO: Diane Stanley
ODC: Ltc Rodolfo D. Gutierrez USA

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COTE D'IVOIRE
(formerly Ivory Coast)

ABIDJAN (E), 5 Rue Jesse Owens; 01 B.P. 1712; Tel [225] 32-09-79; Telex 23660

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ODA: Ltc Howell C. Sasser USA

CZECHOSLOVAKIA

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REPUBLIC OF DJIBOUTI

DJIBOUTI (E), Plateau du Serpent, Blvd. Marechal Joffre; B.P. 185; Tel [253] 35-38-49, 35-39-95, 35-29-16/17; Workweek: Sunday–Thursday

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LAB: Harry J. O'Hara (resident in Nairobi)
ADM/CON: Sharon A. Lavorel
RSO: Stephen H. Jacobs (resident in Nairobi)
AID: John A. Lundgren
IRS: Paul M. Hellmich (resident in Riyadh)

DOMINICAN REPUBLIC

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ECUADOR

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SCI: Francis X. Cunningham
ODA: Col Paul Grenier USA
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PAO: John T. Burns
AID: Frederick E. Machmer, Jr.
RSO: Stephen H. Jacobs (resident in Nairobi)
LAB: Harry J. O'Hara (resident in Nairobi)
IRS: Paul M. Hellmich (resident in Riyadh)

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ABBREVIATIONS AND SYMBOLS

ACM	Assistant Chief of Mission
ADM	Administrative Section
ADV	Adviser
AGR	Agricultural Section (USDA/FAS)
AID	Agency for International Development
ALT	Alternate
AMB	Ambassador
APO	Army Post Office
ATO	Agricultural Trade Office (USDA/FAS)
BCAO	Branch Cultural Affairs Officer (USIS)
Bg	Brigadier General
BO	Branch Office (of Embassy)
BPAO	Branch Public Affairs Officer (USIS)
B.P.	Boite Postale
C	Consulate
CAO	Cultural Affairs Officer (USIS)
Capt	Captain (USN)
Cdr	Commander
CEO	Cultural Exchange Officer (USIS)
CG	Consul General, Consulate General
CHG	Charge d'Affaires
CINCAFSOUTH	Commander-in-Chief Allied Forces Southern Europe
CINCEUR	Commander-in-Chief U.S. European Command
CINCUSAFE	Commander-in-Chief U.S. Air Forces Europe
CINCUSAREUR	Commander-in-Chief U.S. Army Europe
Col	Colonel
COM	Commercial Section (FCS)
CON	Consul, Consular Section
COUNS	Counselor
C.P.	Caixa Postal
CUS	Customs Service (Treasury)
DAC	Development Assistance Committee

DCM	Deputy Chief of Mission
DEP	Deputy
DEP DIR	Deputy Director
DIR	Director
DOE	Department of Energy
DPAO	Deputy Public Affairs Officer (USIS)
DPO	Deputy Principal Officer
E	Embassy
ECO	Economic Section
ECO/COM	Economic/Commercial Section
EDO	Export Development Officer
ERDA	Energy Research and Development Administration
EX-IM	Export-Import
FAA	Federal Aviation Administration
FIC/JSC	Finance Committee and Joint Support Committee
FIN	Financial Attache (Treasury)
FODAG	Food and Agriculture Organizations
FPO	Fleet Post Office
IAEA	International Atomic Energy Agency
IAGS	Inter-American Geodetic Survey
ICAO	International Civil Aviation Organization
IO	Information Officer (USIS)
IRM	International Resources Management
IRS	Internal Revenue Service
JUSMAG	Joint US Military Advisory Group
LAB	Labor Officer
LO	Liaison Officer
Ltc	Lieutenant Colonel
M	Mission
Mg	Major General
MAAG	Military Assistance Advisory Group
MILGP	Military Group
MIN	Minister
MLO	Military Liaison Office

MNL	Minerals Officer
NARC	Narcotics
NATO	North Atlantic Treaty Organization
NAU	Narcotics Assistance Unit
OAS	Organization of American States
ODA	Office of the Defense Attache
ODC	Office of Defense Cooperation
OIC	Officer in Charge
OMC	Office of Military Cooperation
PAO	Public Affairs Officer (USIS)
PO	Principal Officer
POL	Political Section
POL/LAB	Political and Labor Section
POLAD	Political Adviser
POL/ECO	Political/Economic Section
PRESS/CULT	Press/Cultural Officer (USIS)
Radm	Rear Admiral
REDSO	Regional Economic Development Services Office
REF	Refugee Coordinator
REP	Representative
RES	Resources
RHUDO	Regional Housing and Urban Development Office
ROCAP	Regional Officer for Central American Programs
RSO	Regional Security Officer
SAO	Security Assistance Office
SCI	Scientific Attache
SHAPE	Supreme Headquarters Allied Powers Europe
SLG	State and Local Government
SR	Senior
STC	Security Trade Control
UNEP	United Nations Environment Program
UNESCO	United Nations Educational, Scientific and Cultural Organization

UNIDO	United Nations Industrial Development Organization
USA	United States Army
USAF	United States Air Force
USEC	US Mission to European Communities
USGS	US Geological Survey
USINT	United States Interests Section
USIS	United States Information Service
USLO	United States Liaison Office
USMC	United States Marine Corps
USMTM	US Military Training Mission
USN	United States Navy
USNATO	US Mission to the North Atlantic Treaty Organization
USOAS	US Mission to the Organization of American States
USOECD	US Mission to the Organization for Economic Cooperation and Development
USUN	US Mission to the United Nations
VC	Vice Consul
VOA	Voice of America

ZIP Codes

In conjunction with the U.S. Postal Service's new system of 9-digit ZIP Codes, the Department of State has assigned a unique 4-digit number to each Foreign Service post. All mail sent through the Department's pouch system (for posts without APO/FPO addresses) should add the 4-digit number to the current ZIP Code 20520. For example, the new ZIP Code for Abidjan would be 20520-2010; for Abu Dhabi, 20520-6010. Refer to the following list for each Foreign Service post's unique number.

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Abu Dhabi	6010
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Algiers	6030
Amman	6050
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Ankara	7000
Antananarivo	2040
Antwerp	5240
Asuncion	3020
Athens	7100
Auckland	4370
Baghdad	6060
Bamako	2050
Bandar Seri Begawan	4020
Bangkok	7200
Bangui	2060
Banjul	2070
Barcelona	5400
Barranquilla	3040
Beijing	7300
Beirut	6070
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Berlin, FRG (M)	5100
Bern	5110
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Bissau	2080
Bogota	3030
Bombay	6240
Bonn	7400
Bordeaux	5580
Brasilia	7500
Brazzaville	2090
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Brisbane	4130
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Bucharest	5260
Budapest	5270
Buenos Aires	3130
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Cairo	7700
Calcutta	6250
Calgary	5490
Canberra	7800
Cape Town	2480
Caracas	3140

Casablanca	6280
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Chengdu	4080
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Hamilton	5300
Harare	2180
Havana	3200
Helsinki	5310
Hermosillo	3290
Hong Kong	8000
Islamabad	8100
Istanbul	5030
Izmir	5040
Jakarta	8200
Jeddah	6320
Jerusalem	6350
Johannesburg	2500
Kabul	6180
Kaduna	2260
Kampala	2190
Karachi	6150
Kathmandu	6190
Khartoum	2200
Kigali	2210
Kingston	3210
Kinshasa	2220
Krakow	5140
Kuala Lumpur	4210
Kuwait	6200
Lagos	8300
Lahore	6160
La Paz	3220
Leningrad	5440
Libreville	2270
Lilongwe	2280
Lima	3230
Lisbon	5320
Lome	2300
London	8400
Lubumbashi	2230
Lusaka	2310
Luxembourg	5380
Lyon	5590
Madras	6260
Madrid	8500

Malabo	2320
Managua	3240
Manama	6210
Manila	8600
Maputo	2330
Maracaibo	3150
Marseille	5600
Martinique	3250
Maseru	2340
Matamoros	3300
Mazatlan	3310
Mbabane	2350
Medan	4190
Melbourne	4140
Merida	3320
Mexico City	8700
Milan	5690
Mogadishu	2360
Mombasa	2400
Monrovia	8800
Monterrey	3330
Montevideo	3360
Montreal	5510
Moroni	2380
Moscow	5430
Munich	5190
Muscat	6220
Naha	4320
Nairobi	8900
Naples	5700
Nassau	3370
N'Djamena	2410
New Delhi	9000
Niamey	2420
Nicosia	5450
Nouakchott	2430
Nuevo Laredo	3340
Oporto	5330
Oran	6040
Osaka-Kobe	4330
Oslo	5460
Ottawa	5480
Ouagadougou	2440
Palermo	5710
Panama	9100
Paramaribo	3390
Paris	9200
Perth	4160
Peshawar	6170
Ponta Delgada	5340
Port-au-Prince	3400
Port Louis	2450
Port Moresby	4240
Porto Alegre	3070
Port-of-Spain	3410
Poznan	5050
Prague	5630
Praia	2460
Pretoria	9300
Pusan	4270
Quebec	5520
Quito	3420
Rabat	9400
Rangoon	4250
Recife	3080
Reykjavik	5640
Rio de Janeiro	3090
Riyadh	6300
Rome	9500
St. George	3180
St. John's	3010
Salzburg	5830
San Jose	3440
San Salvador	3450
Sanaa	6330
Santiago	3460
Santo Domingo	3470
Sao Paulo	3110
Sapporo	4340

Seoul	9600	Tokyo	9800
Shanghai	4100	Toronto	5530
Shenyang	4110	Tunis	6360
Singapore	4280	Turin	5730
Sofia	5740	Udorn	4060
Songkhla	4050	Valletta	5800
Stockholm	5750	Vancouver	5540
Strasbourg	5620	Vatican City	5660
Stuttgart	5200	Victoria	2510
Surabaya	4200	Vienna	9900
Suva	4290	Vientiane	4350
Sydney	4150	Warsaw	5010
Tangier	6290	Wellington	4360
Tegucigalpa	3480	Yaounde	2520
Tel Aviv	9700	Zagreb	5080
Thessaloniki	5060	Zurich	5130
Tijuana	3350		

NOTES

NOTES

TELEPHONING A FOREIGN SERVICE POST

Below is a procedure for telephoning a Foreign Service post. American Embassy Canberra is used as an example.

Calling From a U.S. Government Agency:

Dial 9 + international access code + country code + city code
+ local number

Ex: 9 + 011 + [61] + (62) + 705000

Others:

Dial international access code + country code + city code
+ local number

Ex: 011 + [61] + (62) + 705000

NOTE: Some international calls will require operator assistance because the country is not an international dial country. The telephone listing for these countries will **not** be preceded by a country code and city code (always shown in brackets and parenthesis).

Calls to certain points outside the continental U.S. can be dialed in the same manner as long distance. Simply dial the area code or country code and the local number. For these locations no city code will appear with the telephone number.

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